**Padbury Parish Council**

Minutes of the Padbury Parish Council meeting held on Tuesday 9th November 2021 at 7.30pm.

Present: Councillors: P Burton, F Morris, V Murray, S Dickens, D Miah and D Green

Also present: P Molloy, Parish Clerk and Cllr J Chilver

# Period of Public Questions: None

The meeting commenced at 7.30pm

# 66. Review of Council workings – to be deferred to next month

# 67. Election of Chairman – to be deferred to next month

# 68. Election of Vice Chairman (if necessary) – to be deferred to next month

# 69. Apologies – Councillors B Stanier and D Goss

# 70. Declarations of Interest – D Green, item 10.5 Tennis Club rent

# 71. Minutes

**Resolved** to receive the minutes and confirm the recommendations therein of the meeting of the Parish Council held on the 12th October 2021 - PPC/05/21-22.

# 72. To receive updates from Buckinghamshire Councillors

* A413 crossing – currently on hold, will keep chasing.
* Repairs to Ox Lane – Buckinghamshire Council are chasing EWR.
* Budget consultation available online.
* Funding available through the Community Boards.
* S106 funding – the Parish Council raised a couple of concerns, Cllr Chilver agreed to look into.

# 73. Sports Field, Play Area and Woodland

* Re-development of the Pavilion – Councillor Burton provided an update. Members discussed the following:
	+ Members **resolved** architect to be appointed – AB Designs.
	+ Members **resolved** tree surgeon to be appointed – Lynch Garden Services. Clerk to action works for December.
	+ Members reviewed specification. Councillor Burton to update and issue to AB Designs.
	+ Members **resolved** VAT advise - £275/hour (2 hours required)
* Section 106 funding – Response to further queries received. Monies won’t be released until planning permission received.
* Subsidence claim for the pavilion – Quote received to rectify issue, await a 2nd quote. Members **resolved** to pursue insurance claim.
* Play area Lease – Land Registry have advised February 2022.
* Play area, two new items of equipment/refurbishment of rocking horse – Funding has been confirmed and order has been placed. 20 weeks lead time.
* Members **resolved** the hire costs for the pavilion and sports field – to be added to the website.
* Resident complaint received regarding footballs going into their property. Members discussed possible options - further quotes received for higher fencing (funding not available). Review signage. Possible planting of some trees. Councillor Miah agreed to visit residents to discuss options.

# 74. Planning

74.1 New Applications: Members noted the following applications made since the

last meeting:

* 21/04148/APP – Householder application for internal alterations and the addition of two rooflights and a vent to the existing rear outbuilding – College Farm, Main Street. Members **resolved** no objection.
* 21/04149/ALB – Listed building application for internal alterations and the addition of two rooflights and a vent to the existing rear outbuilding – College Farm, Main Street. Members **resolved** no objection.
* 21/04267/ALB - Listed building application for repairs to north gable end timber frame and provision of French drain around building perimeter – The Ramblers, Main Street. Members **resolved** no objection.

74.2 Members noted the following decisions made by Buckinghamshire Council:

* None

74.3 Members noted the following applications awaiting determination by

Buckinghamshire Council:

* 19/01233/APP - Erection of agricultural building - Land Rear/adjacent to Fairhaven, Main Street.
* 20/04282/ALB – Removal of existing white paint from internal timber beams (retrospective) – The Ramblers, Main Street
* 20/04298/APP – Alterations to boundary treatment at front and rear of property to include removal of finials and paint from existing front palisade fence, removal of woven willow fence panel from rear garden and replacement with 1.2 metre post and rail fence with wire behind (retrospective) - The Ramblers, Main Street
* 21/01493/APP – Single storey extension to east elevation – Low Farm, Thornborough Road.
* 21/00755/APP – Replacement of 7 windows – 24 Old End.
* 21/00756/ALB – Replacement of 7 windows – 24 Old End.
* 21/03135/APP – Variation of condition 2 relating to 18/04100/APP (create 5 No. parking bays on Vale of Aylesbury Housing Trust land adjacent to No. 70 Springfields to ease parking congestion for local residents). Plan numbers to be updated to the Highways approved plans for condition 2.
* 21/03402/APP - Householder application for demolition of an existing garage, erection of a two-storey rear extension - Tudor Cottage, Old End.
* 21/03480/APP - Front, rear, side extensions and garage conversion with associated internal and external works - The Well House, Lower Way.

# 75. Finance

75.1 Members **resolved** to note that the balances for the bank accounts as at 31st

October 2021 are as follows:

* Barclays Community Current account ending 959 £35,121.90.
* Barclays savings account ending 970 £18,436.48.
* Barclays Millennium Wood account ending 198 £15,864.39.

75.2 Members **resolved** to make the following payments:

Paid between meetings:

* None

Payments agreed at meeting:

* P Molloy - £376.32 - October salary. Cheque 102246
* P Molloy - £66.18 - Expenses (printer ink, mobile top up, cleaning materials, paint and brushes). Cheque 102246
* R Gough – £45 – October caretaking costs. Cheque 102247
* R Gough - £120 – Mowing playing fields 16/9 to 22/10. Cheque 102247
* Wave - £47.05 – Pavilion water, 15/7/21 to 14/10/21. D/Debit 29/10/21.
* Chandler Ray Solicitors - £214 (£145 + £29 VAT + £40 fee) – Registration of playground lease. Cheque 102248
* Churches Fire - £163.14 (£135.95 + £27.19 VAT) – Pavilion fire extinguisher service. Cheque 102249
* BMKALC - £60 – Demystifying Planning training. Cheque 102250
* BMKALC - £38 – Councillor Skills training. Cheque 102250
* F Morris £398 – Hedge cutting (£315 + £63 VAT) and poppy wreath (£20). Cheque 102251
* M Tweed - £18 – Pavilion cleaning. Cheque 102252

75.3 Members **resolved** to note the following income:

* £329.64 – Tennis club rent and electricity charges
* £350.00 – Football club rent
* £48.00 – Pump advertiser

75.4Members **resolved** the Income, Expenditure, Summary and Budget year to

date statements as of 31st October 2021.

75.5 Draft budget for year 2022-23 – Members were asked for comments on the draft budget circulated on 4/11 - comments discussed. Await tax base figure. Members **resolved** annual rents for the football club £800 and tennis club £650 + electricity costs from 1st April 2022.

75.6 Review Asset Register – Members **resolved** the following items to be added:

hoover (£55), battery charger (£49.67), 3 new poles (£906) and small tools/ladders

(£200). Members **resolved** to remove the stage.

# 76. Other Parish Council Business

* Speed Indication Displays – Two prototypes arrived from Germany. One will be fitted this week and one returned as had a fault.
* EWR Parish Council Compound Visit – Councillors Dickens, Burton and Green have agreed to attend. Awaiting date – chased again on 3/11.
* Councillor Morris advised that the Village Hall agree to have a Tommy statue fixed to the outside wall. Members **resolved** to order statue – clerk to circulate details.
* Members **resolved** the following training courses: New Councillor Training (D Green) and Tenders & Contract Management (P Burton).
* Email 12/10 - Introduction to the Town and Country Planning Association. Membership normally priced at £110.00 per year, £90.00 for the first year – Members **resolved** not to sign up.
* Play around the parishes – Members **resolved** not required in 2022.
* Email 1/11 - Devolution Uplift 22/23. Members **resolved** to continue with devolved services.
* Queens Jubilee event 5/6/22 – Clerk provided update. Article to go in the pump requesting support. Councillor Murray agreed to head up the working group once established.
* Members **resolved** the purchase of a Christmas tree.
* Email 29/10 - Alice Bessie Potter Trust – Members **resolved** the nominations of Trustees, Tony Picketts and Kevin Hodges until 2025.
* BMKALC email 2/11 - Policy Consultation Briefing - Environmental Permitting Regulations (DEFRA Consultation). Consultation ends 25/11/21.
* Bus shelter – Two quotes required for insurance. Insurers will settle on a like for like basis, they will not do betterment. Clerk to process claim. Excess £400. Councillors Dickens and Morris have agreed to remove the old bus shelter.
* Resident request for a shed/cabin behind the Pavilion and to connect into the water and electricity. Would pay rent and bills. Members **resolved** not possible**.**

## 77. Meetings

## Alternatives to the Oxford Cambridge Arc – 17/11/21 (cost £20). No one can attend

## BMKALC Parish Liaison Meeting – Wednesday 19/01/22

## NBPPC - Wednesday 26/01/22

## Winslow and Villages Community Board – 22/02/22. Councillor Burton will attend.

# 78. Maintenance/Environmental Issues

* Jobs around the village – Updated job list circulated 3/11.
* Greener Padbury Group – Update circulated 3/11. Members discussed the Terms of Reference and the need for a Management Plan.
	+ Terms of Reference (copy attached with agenda). Members **resolved.**
	+ Members **resolved** that the Parish Council would appoint the consultant for the field assessment.
	+ Members **resolved** that the Parish Council would appoint the consultant to complete the management plan.
	+ Members **resolved** letter to be sent.
	+ Members **resolved** to grant permission to run activities in the woods during February half term and Easter holidays on the basis that copies of insurance, risk assessments and safeguarding policy are provided.

# 79. Buckinghamshire Council:

* Crossing on the A413 – Currently on hold until further notice due to an ongoing issue with appointing an approved electrical contractor.

# 80. Highways

* Traffic Calming Measures – Application completed 3/10 for a feasibility study. Councillor Green and the clerk to look at options available.
* Footpaths around Springfields due to be done in Spring 2022.

# 81. Dates of next meetings – Members are asked to note:

14th December 2021.

Meeting closed at 10.15pm

Signed…….………………………………Chairman / Date…………………………